

# FACILITY EQUIPMENT/SERVICES ORDER FORM

## BROWN COUNTY HOME BUILDERS ASSOCIATION The Home Expo 2018 – January 25 – 28, 2018

Return completed order form to: **BROWN COUNTY HOME BUILDERS ASSOCIATION**  
P.O. BOX 13194, GREEN BAY, WI 54307-3194

**Order in advance and save – Equipment Order Due With Contract**

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**BOOTH # (s):** \_\_\_\_\_

**ORDERED BY:** \_\_\_\_\_

Quantity

	3' Side Curtain		8' Back Curtain (1 per 10')	
		Advance Price	Floor Price	Total Amount
_____	<b>Carpet:</b> 9' x 10' (Available only to those exhibitors located on concrete)	\$75.00	\$90.00	_____
_____	<b>Draped Table:</b> 8' x 30"	\$30.00	\$50.00	_____
_____	<b>Plain Table:</b> 8' x 30"	\$25.00	\$40.00	_____
_____	<b>Chairs:</b>	\$ 5.00	\$10.00	_____
_____ (time)	<b>Fork Lift Services:</b> (\$75/hour, one-hour minimum)			_____

**Power Hook-up**

(Please note that power strips are not permitted)

_____	110-volt outlet, per outlet	\$30.00	\$60.00	_____
_____	Amperage or wattage of 110-volt equipment			_____
_____	220-volt outlet, per outlet	\$55.00	\$85.00	_____
_____	# of amps each			_____
	(Note – you are responsible for any special plugs or receptacles needed to connect to power.)			
_____	Internet connection	\$30.00	\$50.00	_____
	(Flat Rate: Thursday – Sunday)			

**SUBTOTAL** \_\_\_\_\_

**5% SALES TAX** \_\_\_\_\_

(tax on all above items)

**GRAND TOTAL** \_\_\_\_\_

(total of all highlighted boxes)



Payment must accompany all advance orders. Rates have been established by the management of the KI Convention Center and Green Bay Exposition Services, Inc.

Please make check payable to: BCHBA